

LCTI Online Application FAQ

1. There is an error in the application or a change in lab requests that needs to be corrected. Can I edit the application once it's submitted?

If the student and counselor have both submitted, please email applications@lcti.org with the necessary correction. If it has not been submitted, edits should still be able to be made.

2. Myself or the student is getting a screen that says "access denied" or my student selected the wrong school. What should I do?

Please email applications@lcti.org with the issue and someone will reach out to you in a timely manner.

3. My student cannot remember their password for CTE360. How should I advise them?

Students should click the reset password link on CTE360 login page:
(Can access by going to <https://lcti.cte-360.com/Apply/> and click Reset Password)

4. Do I need to have the parent permission prior to completing the counselor portion of the application?

No, counselors can complete their portion of the application prior to receiving parent permission, however, the application will need parent permission (by sending school counselor) in order to be processed by LCTI.

5. If my student does not turn in their application right away, will they lose their chances at getting a top choice lab?

No, all applications submitted on or prior to the priority deadline of April 11th will receive equal opportunity to receive a top choice lab. Beyond 4/11, labs will be assigned on a first come first served basis.

6. My student is interested in the Academic Center. How should I submit the application?

The half-day application can still be done online or on paper, but the separate AC application should be sent to applications@lcti.org. At this time there is no option to attach it to the online app. There is a comment section in the online app to note that the student is applying for AC.

7. I'm referring a student for a SOC program. How should I submit the application?

The half-day application can still be done online or on paper, but the separate SOC process, which was communicated to special education contacts, should be followed. There is a comment section in the online app to note that the student is applying for a SOC program.

8. Do you offer rotations? No, we do not offer rotations any longer, but we do allow students to shadow available labs and transfer if it is a good fit.

*For any other questions, please email applications@lcti.org and someone will respond promptly