

Name

Randy Rice

Health and Safety Plan for (INSERT LEA or SCHOOL NAME)

Allentown Central Catholic High School

What is your scheduled first day of school for the 2020-2021 school year?

Aug 31, 2020

Phased School Reopening Health & Safety Plan Template

Each school entity must create a Health and Safety Plan which will serve as the local guidelines for all instructional and non-instructional school reopening activities. As with all emergency plans, the Health and Safety Plan developed for each school entity should be tailored to the unique needs of each school and should be created in consultation with local health agencies. Given the dynamic nature of the pandemic, each plan should incorporate enough flexibility to adapt to changing conditions. The templates provided in this toolkit can be used to document a school entity's Health and Safety Plan, with a focus on professional learning and communications, to ensure all stakeholders are fully informed and prepared for a local phased reopening of school facilities.

A school entity's Health and Safety Plan must be approved by the Office of Education and made available for your school community. Schools should also consider whether the adoption of a new policy or the modification of an existing policy is necessary to effectively implement the Health and Safety Plan. Each school entity should continue to monitor its Health and Safety Plan throughout the year and update as needed.

All decision-makers should be mindful that as long as there are cases of COVID-19 in the community, there are no strategies that can completely eliminate transmission risk within a school population. The goal is to keep transmission as low as possible to safely continue school activities. Reopening is categorized into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings, and social interactions:

- **The Red Phase:** Schools remain closed for in-person instruction and all instruction must be provided via remote learning, whether using digital or non-digital platforms. Provisions for student services such as school meal programs should continue. Large gatherings are prohibited.
- **The Yellow Phase and Green Phase:** Schools may provide in-person instruction after developing a written Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/trustees) and posted on the school entity's publicly available website.

- Use the remainder of the template to document the above named school's plan to bring back students and staff, how you will communicate the type of reopening with stakeholders in your community, and the process for continued monitoring of local health data to assess implications for school operations and potential adjustments throughout the school year.

Depending upon the public health conditions in any county within the Commonwealth, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating the county as being in the red, yellow, or green phase. Some counties may not experience a straight path from a red designation, to a yellow, and then a green designation. Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen. This means the school should account for changing conditions in your local Health and Safety Plan to ensure a fluid transition from more to less restrictive conditions in each of the phase requirements as needed.

How do you plan to bring students and staff back to physical school buildings, particularly if you still need social distancing in place?

School begins August 31, 2020 with a Total Reopen for all students and staff. A Blended Reopening (Hybrid) option will be available for students and parents not comfortable with being in school or for those with underlying health conditions. This plan will be available as the year progresses for any student or teacher requiring an extended absence. The hybrid plan can be transitioned into Total Remote Instruction if needed.

How did you engage stakeholders in the type of re-opening your school entity selected?

A 16 person Reopening Committee, composed of administrators, teachers, finance officers, counselors, and athletic personnel met weekly beginning on June 10, 2020. 3 Subcommittees were formed: Safety Protocols, Athletics/Activities, and Academics Each subcommittee met weekly to construct their portion of the plan for reopening. Weekly the collective Reopening Committee met to review the work submitted from each subcommittee for revisions and suggestions.

How will you communicate your plan to your community?

Once the plan is approved by the Diocese, the plan will be sent to parents and students via Constant COntract. The plan will also be posted on our school website and be made available on Social Media outlets. Randy will present the plan to Allentown Central Catholic's Board.

Once you reopen, what will the decision-making process look like to prompt a school closure or other significant modification to operations?

Decisions will be made in consultation and guidance from the Department of Health and interaction and direction with the Diocesan Office of Education.

Due to the ever-changing conditions caused by the pandemic various options are available to best serve your students and families. Several scenarios are found below.

- **Total reopen for all students and staff** (but some students/families opt for distance learning out of safety/health concern).
- **Scaffolded reopening:** Some students are engaged in in-person learning, while others are distance learning (i.e., some grade levels in-person, other grade levels remote learning).
- **Blended reopening** that balances in-person learning and remote learning for all students (i.e., alternating days or weeks).
- **Total remote learning** for all students. (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning).

Pandemic Team & Coordinator

Each school is required to identify a pandemic coordinator and/or pandemic team with defined roles and responsibilities for health and safety preparedness and response planning during the phased reopening of schools. The pandemic coordinator and team will be responsible for facilitating the local planning process, monitoring implementation of your local Health and Safety Plan, and continued monitoring of local health data to assess implications for school operations and potential adjustments to the Health and Safety Plan throughout the school year. To ensure a comprehensive plan that reflects the considerations and needs of every stakeholder in the local education community, Schools are encouraged to establish a pandemic team to support the pandemic coordinator. Inclusion of a diverse group of stakeholders is critical to the success of planning and implementation. Schools are highly encouraged to make extra effort to engage representatives from every stakeholder group (i.e., administrators, teachers, support staff, students, families, community health official or other partners), with a special focus on ensuring that the voices of underrepresented and historically marginalized stakeholder groups are prioritized. In the table below, identify the individual who will serve as the pandemic coordinator and the stakeholder group they represent in the row marked "Pandemic Coordinator". For each additional pandemic team member, enter the individual's name, stakeholder group they represent, and the specific role they will play in planning and implementation of your local Health and Safety Plan by entering one of the following under "Pandemic Team Roles and Responsibilities":

- Health and Safety Plan Development: Individual will play a role in drafting the enclosed Health and Safety Plan;
- Pandemic Crisis Response Team: Individual will play a role in within-year decision making regarding response efforts in the event of a confirmed positive case or exposure among staff and students; or
- Both (Plan Development and Response Team): Individuals will play a role in drafting the plan and within-year decision making regarding response efforts in the event of a confirmed positive case.

Pandemic Team & Coordinator

	Individual(s)	Stakeholder Group Represented	Pandemic Team Roles and Responsibilities
1	Randy Rice	Administration	Both
2	Diane Young	Administration	Both
3	Karen Rolston	Administration	Both
4	Tim McGorry	Safety/Security	Both
5	Rob Baser	Teachers	Health and Safety Plan Development
6	Gerard Caprio	Teachers	Both
7	Jen Winchilla	Teachers	Health and Safety Plan Development
8	Dennis Csensits	Athletics	Health and Safety Plan Development
9	Adrienne Motley	Teachers/Activities	Health and Safety Plan Development
10	Margie Geist	HR/Finance	Health and Safety Plan Development
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Key Strategies, Policies, and Procedures

Once your School has determined the type of reopening that is best for your local community and established a pandemic coordinator and/or pandemic team, use the action plan templates on the following pages to create a thorough plan for each of the requirements outlined in the Pennsylvania Department of Education’s Preliminary Guidance for Phased Reopening of PreK-12 Schools.

For each domain of the Health and Safety Plan, draft a detailed summary describing the key strategies, policies, and procedures your School will employ to satisfy the requirements of the domain. The domain summary will serve as the public-facing description of the efforts your School will

take to ensure health and safety of every stakeholder in your local education community. Thus, the summary should be focused on the key information that staff, students, and families will require to clearly understand your local plan for the phased reopening of schools. You can use the key questions to guide your domain summary.

For each requirement within each domain, document the following:

- **Action Steps under Yellow Phase:** Identify the discrete action steps required to prepare for and implement the requirement under the guidelines outlined for counties in yellow. List the discrete action steps for each requirement in sequential order.
- **Action Steps under Green Phase:** Identify the specific adjustments the school will make to the requirement during the time period the county is designated as green. If implementation of the requirement will be the same regardless of county designation, then type “same as Yellow” in this cell.
- **Lead Individual and Position:** List the person(s) responsible for ensuring the action steps are fully planned and the school system is prepared for effective implementation.
- **Materials, Resources, and/or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Professional Development (PD) Required:** In order to implement this requirement effectively, will staff, students, families, or other stakeholders require professional development?

How will you ensure the building is cleaned and ready to safely welcome staff and students?

The cleaning company, Vanguard, in coordination with Mike Chovanes, Director of Facilities, is spending the summer months sanitizing the building according to CDC guidelines. The Daytime crew will continuously clean bathrooms, handrails, water fountains, stairways, and other high traffic areas. The Nighttime crews are focusing on stripping, cleaning and waxing floors. All classrooms will be thoroughly sanitized prior to school beginning.

How will you procure adequate disinfection supplies meeting OSHA and CDC requirements for COVID-19?

Mike Chovanes, Direct of Facilities, orders cleaning products, in coordination with Vanguard, to ensure the products meet CDC standards

How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain staff and student safety?

The Vanguard daytime crew will clean and sanitize all bathrooms, stairways, handrails, water fountains, etc. after every class period. Teachers will sanitize desks after classes leave their rooms throughout the day.

What protocols will you put in place to clean and disinfect throughout an individual school day?

Room cleaning checklists will be visibly hung in every classroom to be completed and initialed after every cleaning. Cleaning checklists will also be hung in every bathroom and the elevator to be completed and initialed after every cleaning

Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

All teachers and staff will be trained on the cleaning protocols during the In-service week prior to the beginning of school. The Reopening Committee Members will provide the training for teachers and staff. The Vanguard staff is trained regularly and is aware of CDC requirements.

Key Strategies, Policies, & Procedures

For each domain of the Health and Safety Plan, draft a detailed summary describing the key strategies, policies, and procedures your School will employ to satisfy the requirements of the domain. The domain summary will serve as the public-facing description of the efforts your School will take to ensure health and safety of every stakeholder in your local education community. Thus, the summary should be focused on the key information that staff, students, and families will require to clearly understand your local plan for the phased reopening of schools. You can use the key questions to guide your domain summary.

For each requirement within each domain, document the following:

- **Action Steps under Yellow Phase:** Identify the discrete action steps required to prepare for and implement the requirement under the guidelines outlined for counties in yellow. List the discrete action steps for each requirement in sequential order.
- **Action Steps under Green Phase:** Identify the specific adjustments the school will make to the requirement during the time period the county is designated as green. If implementation of the requirement will be the same regardless of county designation, then type “same as Yellow” in this cell.
- **Lead Individual and Position:** List the person(s) responsible for ensuring the action steps are fully planned and the school system is prepared for effective implementation.
- **Materials, Resources, and/or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Professional Development (PD) Required:** In order to implement this requirement effectively, will staff, students, families, or other stakeholders require professional development?

Actions Steps Under YELLOW Phase for cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)

Lead Individual & Position	Materials, Resources, and/or Supports Needed	PD Required (Y/N)
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Mike Chovanes, Director of facilities

Cleaning crew members, cleaning products used

No

Actions Steps Under GREEN Phase for cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)

Lead Individual & Position	Materials, Resources, and/or Supports Needed	PD Required (Y/N)
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Mike Chovanes, Director of facilities

Cleaning crew members, cleaning products used

No

Other cleaning, sanitizing, disinfecting, and ventilation practices

Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and/or Supports Needed	PD Required (Y/N)
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As outlined above

Same as yellow

Mike Chovanes

same as outlined above

No

How will classrooms/learning spaces be organized to mitigate spread?

Hand sanitizing stations will be found throughout the school. All students and staff members will be temperature screened as they enter the building daily. Anyone with an elevated temperature (100.4 or higher) will be moved to an isolation area. Temperature will be checked again 20 minutes later, and if still elevated, they will be asked to leave the school. All nonessential furniture will be removed from classrooms to maximize space available for student desks. Student desks will be positioned between 3-6 feet apart, front-to-back and side-to-side. All students and staff must wear face masks during the school day. Teachers must wear face shields while teaching classes. Textbooks will be issued and the students will be instructed to take them home and leave them there. On-line text books and PDFs will be utilized during class time, therefore, students only need their iPads. All assignments, test and quizzes will be completed and submitted on-line only. Students will be allowed 7 minutes between classes to traverse the building. Certain stairways will be indicated as UP only and others will be indicated as DOWN only. Students will be restricted from locker use except for when arriving at school

first thing in the morning, at their lunch period and after PM Announcements. Students will be restricted from using restrooms between classes. Students must go to class first and ask permission to use the restroom

How will you group students with staff to limit the number of individuals who come into contact with each other throughout the school day?

Students will be assigned classes based upon requests No communal areas may be used by students or staff

What policies and procedures will govern use of other communal spaces within the school building?

No communal spaces will be used. Some procedures will be moved to an on-line/electronic format to avoid large gatherings. For example, Zoom meetings will continue to be used as frequently as possible.

How will you utilize outdoor space to help meet social distancing needs?

We do not have outside space

How will you adjust student transportation to meet social distancing requirements?

Bussing is determined by the students' district of residence.

What visitor and volunteer policies will you implement to mitigate spread?

Visitor/Volunteer access will be limited to appointment only. All visitors must check their temperature upon entering the building and complete the Covid-19 questionnaire. Any person with an elevated temperature (100.4 or higher) or who responds "yes" to any of the COVID questions will be required to leave the building.

Will any of these social distancing and other safety protocols differ based on age and/or grade ranges?

No

Which stakeholders will be trained on social distancing and other safety protocols?

When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

All professional and support staff and students will be trained. The training will be provided during in-service and orientation days. Practice runs will be used during the in-service and orientation days.

Social Distancing and Other Safety Protocols

Key Questions- Answer each question briefly and complete chart with detailed plan.

Social Distancing and Other Safety Protocols

	Actions Steps under Yellow	Action Steps under Green	Lead Individual	Materials, Resources and/or Supports Needed	PD Required (Y/N)
Classroom/ learning space occupancy that allows for 3-6 feet of separation among students and staff throughout the day, to the maximum extent feasible. See Appendix.	All nonessential furniture will be removed from classrooms to maximize space available for student desks. Student desks will be positioned between 3-6 feet apart, front-to-back and side-to-side.	same as yellow	classroom teachers	none	No
Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms	Lunch periods will be split between the cafeteria and auditorium as needed to maximize space between students. Plexiglas dividers will be positioned on all cafeteria tables to maximize safety during lunch periods.	same as yellow	staff, administration, cafeteria staff	none	No
Hygiene practices for students and staff including the manner and frequency of hand-washing and	Hand sanitizing stations will be found throughout the school (at every entrance, in hallways and classrooms). Hand soap dispensers and paper towel holders in bathrooms will be continuously stocked	same as in yellow	all staff	hand sanitizer refill bottles, hand soap refill bottles, paper towel stock	No

	Actions Steps under Yellow	Action Steps under Green	Lead Individual	Materials, Resources and/or Supports Needed	PD Required (Y/N)
other best practices.					
Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs.	Infectious Disease posters will be hung throughout the hallways and classrooms on how to "stop the spread".	same as in yellow	administration	posters	No
Identifying and restricting non-essential visitors and volunteers.	All visitors must have an appointment to be able to enter the building. Others will not be allowed in the building.	same as in yellow	all staff	none	No
Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports.	PE classes will utilize personal exercise activities in small groups and lecture classes. Athletics will follow the "return to play" protocol that has been submitted to and approved by the Diocese	same as yellow	PE Teachers and Athletic s personnel	none	Yes
Limiting the sharing of materials among students	Students will not be allowed to share materials.	same as yellow	All staff	none	No

	Actions Steps under Yellow	Action Steps under Green	Lead Individual	Materials, Resources and/or Supports Needed	PD Required (Y/N)
Staggering the use of communal spaces and hallways	Communal spaces will not be used by students or staff. Students will be given extended time between classes to traverse the building. Certain stairways will be designated UP and certain stairways will be designated DOWN.	same as yellow	All staff	none	Yes
Adjusting transportation schedules and practices to create social distance between students	Bussing to school is determined by the students' district of residence.	same as yellow	School Districts	none	No
Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students	The number of students in classes is always limited. Larger areas (ie. media center) will not be used or used minimally.	same as yellow	Administrators	none	No
Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars	N/A	N/A	N/A	N/A	No

	Actions Steps under Yellow	Action Steps under Green	Lead Individual	Materials, Resources and/or Supports Needed	PD Required (Y/N)
Other social distancing and safety practices	All students and staff members will be temperature screened as they enter the building daily. Anyone with an elevated temperature (100.4 or higher) will be moved to an isolation area. Temperature will be checked again 20 minutes later, and if still elevated, they will be asked to leave the school.	same as yellow	All staff	thermal thermometers, walk through thermal screens	Yes

Monitoring Student and Staff Health

Key Questions - Answer each question briefly and complete chart with detailed plan.

How will you monitor students, staff, and others who interact with each other to ensure they are healthy and not exhibiting signs of illness?

Temperature checks will be taken upon entry to the building. Daily logs will be reviewed. Student attendance will be monitored.

Where, to whom, when, and how frequently will the monitoring take place (e.g. parent or child report from home or upon arrival to school)?

Monitoring will occur upon arrival to school. Parents will also be required to provide information when calling students out absent from school.

What is the policy for quarantine or isolation if a staff, student, or other member of the school community becomes ill or has been exposed to an individual confirmed positive for COVID-19?

Immediate isolation from the rest of the school community. Student/staff member must go home and may not return until they have written clearance from their doctor. Students and staff will be highly encouraged to remain home if not feeling well in any way.

Which staff will be responsible for making decisions regarding quarantine or isolation requirements of staff or students?

Any member of the administrative team

What conditions will a staff or student confirmed to have COVID-19 need to meet to safely return to school? How will you accommodate staff who are unable to uncomfortable to return?

Written clearance from a doctor.

Staff will be given the option to utilize the Blended Learning Model as they are able to teach classes.

How will you determine which students are willing/able to return? How will you accommodate students who are unable or uncomfortable to return?

Students with written clearance from a doctor may return to school.

Students unable to return to school will be able to utilize the Blended Learning Model to attend classes.

When and how will families be notified of confirmed staff or student illness or exposure and resulting changes to the local Health and Safety Plan?

A letter will emailed home and a One Call notification will be sent to all parents regarding the exposure once the school is notified. The same safety protocols will be used and remain in place as outlined previously.

Which stakeholders will be trained on protocols for monitoring student and staff health? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

The school nurses and administrative team will be responsible. School nurses receive training from their district (ASD). The administrative team will be trained during the opening in-services, along with the entire staff

Monitoring Student and Staff Health

	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and/or Supports Needed	PD Required (Y/N)
Monitoring students and staff for symptoms and history of exposure	Temperature screening for all students and staff daily. Staff will complete the Covid-19 questionnaire	same as yellow	All staff	thermal thermometers, thermal walk-through screens	Yes
Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure	Persons will be isolated from the rest of the school community and sent home	same as yellow	All staff, school nurse	thermal thermometers, thermal walk-through screens	Yes
Returning isolated or quarantined staff, students, or visitors to school	Visitors to the school will be limited. Students and staff may return with written clearance from a doctor.	same as yellow	All staff	thermometers, questionnaires	Yes
Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols	Email blasts, One Call notifications, Social media posts	same as yellow	Administration	none	No

	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and/or Supports Needed	PD Required (Y/N)
Other monitoring and screening practices	As outlined in the plans above	same as yellow	All staff	none	No

Other Considerations for Students and Staff

Key Questions - Answer each question briefly and complete chart with detailed plan.

What is the local policy/procedure regarding face coverings for staff? What is the policy/procedure for students?

All students and staff will be issued face masks from the school. This will become a part of the student uniform for the 2020-2021 school year. Face masks must be worn, at all times (except when eating) by students, staff and visitors. Teachers are required to wear face shields while teaching classes

What special protocols will you implement to protect students and staff at higher risk for severe illness?

Encourage the student or staff member to stay home and utilize the Blended Learning Model provided until the risk lessons. Obtain medical protocols for students with health conditions from the nurse's office for instructions on how to proceed

How will you ensure enough substitute teachers are prepared in the event of staff illness?

All substitute teachers will be asked to attend the faculty-in-services in August. The in-services will be recorded for those unable to attend to watch at a later date, prior to being allowed to substitute in the building. As a faculty, we cover amongst ourselves as well.

How will the School strategically deploy instructional and non-instructional staff to ensure all students have access to quality learning opportunities, as well as supports for social emotional wellness at school and at home?

School Counselors and Academic Achievement teachers have been and will continue to meet with students individually, either in person, while maintaining social distancing and utilizing masks, or through a Zoom meeting, to monitor student progress and provide support as needed.

Other Considerations for Students and Staff

	Action Plan in Yellow Phase	Action Plan in Green Phase	Lead Individual and Position	Materials, Resources, and/or Supports Needed	PD Required (Y/N)
Protecting students and staff at higher risk for severe illness	Blended Learning Model will be offered. Masks and face shields will be worn at all times	same as yellow	All staff, nurses	none	No
Use of face coverings (masks or face shields) by all staff	All staff must wear face masks all day. Face shields must be worn by teachers while teaching classes.	same as yellow	All staff	masks, face shields	No
Use of face coverings (masks or face shields) by older students (as appropriate)	All students must wear masks all day except for when eating. Central Catholic will provide the masks for students and the masks will be a part of the uniform for the 2020-2021 academic year	same as yellow	Administration, all staff	masks	No
Unique safety protocols for students with complex needs or other vulnerable individuals	Students requiring unique safety protocols must present a written request from a doctor. Accommodations will be made to the best of our ability. Blended learning Model will also be offered. Students unable to wear masks will be offered face shields to wear in lieu of masks.	same as yellow	Administration	none	No

	Action Plan in Yellow Phase	Action Plan in Green Phase	Lead Individual and Position	Materials, Resources, and/or Supports Needed	PD Required (Y/N)
Strategic deployment of staff	All staff will be required to monitor student movements in the hallways, ensure students are maintaining social distancing and locker restrictions are being followed	same as yellow	All staff	none	No

Health and Safety Plan Professional Development

The success of your plan for a healthy and safe reopening requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. For each item that requires professional development, document the following components of your professional learning plan.

- **Topic:** List the content on which the professional development will focus.
- **Audience:** List the stakeholder group(s) who will participate in the professional learning activity.
- **Lead Person and Position:** List the person or organization that will provide the professional learning.
- **Session Format:** List the strategy/format that will be utilized to facilitate participant learning.
- **Materials, Resources, and or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Start Date:** Enter the date on which the first professional learning activity for the topic will be offered.
- **Completion Date:** Enter the date on which the last professional learning activity for the topic will be offered.

Professional Development Topic

	Session Topic	Audience	Lead Person & Position	Session Format	Materials, Resources, and/or Supports Needed	Start	End
1	PPE use	All staff and students	Gerard Caprio, Teacher	Faculty in-services, class meetings	masks and face shields for demonstration	8/26/20	9/2/20

	Session Topic	Audience	Lead Person & Position	Session Format	Materials, Resources, and/or Supports Needed	Start	End
2	Screening techniques	All staff and students	Gerard Caprio, Teacher	Faculty in-services, class meetings	thermometers and walk through thermal screens	8/26/20	9/2/20
3	Blended Learning Model	All teachers and students	Karen Rolston, Director of Studies, and Brian Daily, IT Personnel	Faculty in-services and class meetings	iPads, Zoom subscription	8/26/20	9/2/20
4	Touchless classes	All teachers and students	Karen Rolston, Director of Studies, and Brian Daily, IT Personnel	Faculty in-services and class meetings	iPads, on-line textbook subscriptions	8/26/20	9/2/20
5							
6							

Health and Safety Plan Communications

Timely and effective family and caregiver communication about health and safety protocols and schedules will be critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, Schools should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community.

Plan Communications

	Topic	Audience	Lead Person and Position	Mode of Communications	Start Date	Completion Date
1	Reopening plans	Parents, Staff and Students	Diane Young, Vice Principal, and Amy Santos, Media Specialist	Constant Contact emails, Social Media Posts and One call Notifications	7/15/20	8/31/20
2	Precautionary Measures	Parents, Staff and Students	Diane Young, Vice Principal, and Amy Santos, Media Specialist	Constant Contact emails, Social Media Posts and One call Notifications	7/15/20	8/31/20

	Topic	Audience	Lead Person and Position	Mode of Communications	Start Date	Completion Date
3	Athletic Return to play	Parents, Staff and Students	Diane Young, Vice Principal, and Amy Santos, Media Specialist	Constant Contact emails, Social Media Posts and One call Notifications	6/28/20	7/3/20
4						
5						
6						

Health and Safety Plan Summary

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. Schools are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

Facilities Cleaning, Sanitizing, Disinfecting and Ventilation Protocol: Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)

Social Distancing and Other Safety Protocols

Strategies, Policies & Procedures	
Classroom/learning space occupancy that allows for 3-6 feet of separation among students and staff throughout the day, to the maximum extent feasible	All nonessential furniture will be removed from classrooms to maximize space available for student desks. Student desks will be positioned between 3-6 feet apart, front-to-back and side-to-side.
Restricting the use of cafeterias and other congregate settings, and serving meals in	Lunch periods will be split between the cafeteria and auditorium as needed to maximize space between students. Plexiglas dividers will be positioned on cafeteria tables to maximize safety during lunch periods.

Strategies, Policies & Procedures

alternate settings such as classrooms

Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices

Hand sanitizing stations will be found throughout the school (at every entrance, in hallways and classrooms). Hand soap dispensers and paper towel holders in bathrooms will be continuously stocked.

Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs

Infectious Disease posters will be hung throughout the hallways and classrooms on how to "stop the spread".

Handling sporting activities through formal "Return to Play Plan".

PE classes will utilize personal exercise activities in small groups and lecture classes. Athletics will follow the "return to play" protocol that has been submitted to and approved by the Diocese

Limiting the sharing of materials among students

Students will not be allowed to share materials.

Staggering the use of communal spaces and hallways

Communal spaces will not be used by students or staff. Students will be given extended time between classes to traverse the building. Certain stairways will be designated UP and certain stairways will be designated DOWN.

Adjusting transportation schedules and practices to create social distance between students

Bussing to school is determined by the students' district of residence.

Limiting the number of

The number of students in classes is always limited. Larger areas (ie. media center) will not be used or used minimally.

Strategies, Policies & Procedures

individuals in classrooms and other learning spaces, and interactions between groups of students

Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars

Other social distancing and safety practices

N/A

All students and staff members will be temperature screened as they enter the building daily. Anyone with an elevated temperature (100.4 or higher) will be moved to an isolation area. Temperature will be checked again 20 minutes later, and if still elevated, they will be asked to leave the school.

Monitoring Student and Staff Health

Strategies, Policies & Procedures

Monitoring students and staff for symptoms and history of exposure

Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure

Temperature screening for all students and staff daily. Staff will complete the Covid-19 questionnaire

Persons will be isolated from the rest of the school community and sent home

Strategies, Policies & Procedures

Returning isolated or quarantined staff, students, or visitors to school

Visitors to the school will be limited. Students and staff may return with written clearance from a doctor.

Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols

Email blasts, One Call notifications, Social media posts

Other Considerations for Students and Staff

Strategies, Policies & Procedures

Protecting students and staff at higher risk for severe illness

Blended Learning Model will be offered. Masks and face shields will be worn at all times

Use of face coverings (masks or face shields) by all staff

All staff must wear face masks all day. Face shields must be worn by teachers while teaching classes

Use of face coverings (masks or face shields) by older students (as appropriate)

All students must wear masks all day except for when eating. Central Catholic will provide the masks for students and the masks will be a part of the uniform for the 2020-2021 academic year.

Strategies, Policies & Procedures

Unique safety protocols for students with complex needs or other vulnerable individuals

Students requiring unique safety protocols must present a written request from a doctor. Accommodations will be made to the best of our ability. Blended learning Model will also be offered. Students unable to wear face masks will be offered face shields in lieu of face masks.

Strategic deployment of staff

All staff will be required to monitor student movements in the hallways, ensure students are maintaining social distancing and locker restrictions are being followed

Health and Safety Plan Affirmation Statement

The Office of Education for the Diocese of Allentown Catholic Schools received this plan from the below named School representative on the date provided.

School

Allentown Central Catholic High School

Date

Jul 21, 2020

This plan has been reviewed and approved by the undersigned.

Name

Philip J. Frommelt, Ph.D.

Date

7/24/20